

## **Advanced Certificate Courses:**

### **Course Structure and Duration**

The Advanced Certificate Course will be for a one-year duration, divided into two semesters (1st and 2nd). Each semester will consist of 16 weeks (4 months) of instructional activities. Upon successful completion of the second semester, learners shall undertake a six-week industrial attachment for practical exposure in relevant industries.

The total course credit shall range between 36 to 44 credit hours, depending on the specific trade requirements. The curriculum will be delivered through both theoretical and practical training, maintaining a 40:60 ratio in alignment with trade-specific demands.

The syllabus will be developed and approved by the Bangladesh Technical Education Board (BTEB) and will include subject codes, course titles, credit hours, assessment weightage, and weekly learning schedules.

The duration of each instructional period shall be 50 minutes.

- One (1) theoretical period shall be equivalent to one (1) credit hour.
- Three (3) practical periods shall be equivalent to one (1) credit hour.

This curriculum shall be implemented in all government and non-government institutions affiliated with BTEB. Based on evolving employment opportunities and industry demands, new technologies may be introduced with prior approval of BTEB. However, all course structures must remain aligned with the existing technology framework. BTEB reserves full authority to upgrade, introduce, or cancel any curriculum under this policy as deemed necessary.

### **Admission Criteria**

- The minimum eligibility requirements for admission shall be determined and published by BTEB.
- The academic session shall commence on 1st January of each year.
- Age and year of SSC completion shall remain flexible for admission purposes.

### **Industrial Attachment**

Upon successful completion of the second semester, each student shall undergo a six-week industrial attachment in a relevant organization or enterprise approved by BTEB. During this period, learners will receive hands-on training under the direct supervision of industry professionals.

The performance of the students shall be assessed jointly by industry-nominated assessors in coordination with institutional representatives. Each student must submit a comprehensive report on their industrial training, which will form part of the final evaluation process for the Advanced Certificate Course.